



UNITED REPUBLIC OF TANZANIA
MINISTRY OF WORKS
ENGINEERS REGISTRATION BOARD

P.O.BOX 2768 Dodoma Telephone: +255 22 2122836
Email: registrar@erb.go.tz / info@erb.go.tz Website: www.erb.go.tz



ISO 9001:2015 Certified

REQUIREMENTS FOR REGISTRATION OF FOREIGN ENGINEERING CONSULTING FIRM

In addition to filling out the appropriate application forms and paying application fees (USD 2000) applicants shall submit the following documents along with the application forms for consideration of registration by the Board:

1. Copy of certificate of Incorporation or Compliance from Registrar of Companies in Tanzania (BRELA)
2. Company of Profile of previous consulting works
3. Extract from the contract (for firms engaged in Government projects) showing equipment and facilities for the project availed to the consulting firm
4. Copy of current business license OR Evidence of Offer/Contract of engagement or business in Tanzania
5. Share Certificate/Power of Attorney for Consulting Engineer and listing of All Engineers engaged in the project.(attach Cvs)
6. Copy of office ownership/lease agreement
7. Copy of documentary evidence on ownership of Equipment & Facilities listed (receipts, etc)
8. Listing of owned reference books, codes of practice, design manuals, design software, etc

Consulting firms or business names are required to have at least one of the **key/lead personnel or partner** registered with the Board as consulting engineer in one of the fields of specialization applied for registration. They are also required to have accessible office and basic equipment and tools for carrying out engineering consulting works.

NB: Incomplete applications will not be processed.

HEADQUARTERS - HQ (Dodoma)
Engineers Registration Board (ERB)
3 Mahakama Road, Mhandisi Annex,
Plot Number 13, Block "A"
P.O Box 2768, 41104 Dodoma
Email: registrar@erb.go.tz / info@erb.go.tz
Tel: +255 26 2960086/87

DAR ES SALAAM
Engineers Registration Board (ERB)
PSSSF Commercial Complex, 12th Floor,
Sam Nujoma Road, Plot No. 03, House No. 24
P.O. Box 14942, 66C9+35X Sinza,
Dar es Salaam -Tanzania.
Email: registrar@erb.go.tz / info@erb.go.tz

MOROGORO
School of Professional Engineering and Leadership
Plot block D2 NHC Commercial Complex
Old Dar Es Salaam Road
P.O. Box 2015, Morogoro
Email: sope@erb.go.tz / registrar@erb.go.tz
Tel: +255 23 2613413

All Letters to be addressed to **REGISTRAR**



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